

**TOWN OF HILDEBRAN  
COUNCIL'S CHAMBER  
ALBERT PARKHURST  
MUNICIPAL COMPLEX**

**APRIL 15, 2019  
6:30 PM**

**SPECIAL MEETING/  
BUDGET WORKSHOP  
MINUTES**

**CALL TO ORDER**

Mayor Hildebrand called the special meeting of the Town Council to order at 6:30 p.m.

**COUNCIL PRESENT**

The following members of the Board were present: Mayor Wendell Hildebrand and Council Members Cole Herrell, Ben Honeycutt, Theresa Messer, Mike Smith and Jody York.

**STAFF PRESENT**

The following staff members were present: Attorney Redmond Dill, Town Clerk Alice Sanders and Interim Manager/Finance Officer Fredrick Rankins.

**CITIZENS PRESENT**

See attached sheet.

**APPROVAL OF AGENDA**

Council Member Messer made a motion to adopt the agenda. All voted in favor.

**ORDER OF BUSINESS:  
BUDGET WORKSHOP**

Interim Manager Rankins provided a list of items that still needed to be decided upon for the FY 2019-2020 budget. The following is a list of items that Council was in agreement to include in the FY 2019-2020 budget:

- Extend the current Maintenance Technician's hours for the summer up to 40 hours a week for eight (8) weeks.
- Hire a second part-time maintenance technician that is able to perform plumbing and electrical work.
- Purchase a pressure washer for the maintenance workers to use around the municipal properties.
- Provide full-time staff with a 4% pay increase effective July 1, 2019.
- Provide Clerk with a temporary \$67.00 per pay period stipend effective immediately due to additional responsibilities after loss of administrative support specialist position and temporary loss of town manager.
- Continue all facility rental leases at the same price as the current year rates with the exception of HHDA, which was increased from \$1,800 to \$2,000 due to the additional room (band room) that will be added to the lease.

Other items discussed included:

- The proposed deputy contract with Burke County was discussed and Council was not in agreement to accept at this time. Council prefers to meet with County officers and/or Commissioners to negotiate.
- Alison Adams and Billy Rickles from the WPCOG discussed Community ADA Planning and Stormwater Partnership services that the COG is offering municipalities. Pricing and services were discussed. Council took no action at this time.
- Capital Improvement Projects were discussed concerning the gymnasium, auditorium and the old school building site. Additional work in the gym (refinishing floors, bleacher repairs, etc.) will be discussed in more detail at the April 22<sup>nd</sup> meeting.

ADJOURN

All business being concluded, Council Member Herrell made a motion to adjourn at 8:00 p.m. All voted in favor.

I attest these are the approved minutes of the Board.

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Alice Sanders, Town Clerk

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Wendell Hildebrand, Mayor